

Notes of the LSEBN ODN Board - June 2015

In attendance:

- Isabel Jones (Chair) – Chelsea & Westminster
- Nora Nugent – Queen Victoria Hospital
- David Barnes – St Andrews Broomfield Hospital
- Mike Tyler – Stoke Mandeville
- Simon Myers – Royal London Whitechapel
- Helen Piggin – Stoke Mandeville
- Nicky Reeves – Queen Victoria Hospital
- Neil Bourke – Royal London Whitechapel
- Paul Cain-Renshaw – NHS England London Region
- Lorna Donegan – NHS England London Region
- Krissie Stiles – LSEBN Team
- Rachel Wiltshire – LSEBN Team
- Lisa Williams – LSEBN Team
- Pete Saggars – LSEBN Team
- Julia Cons (Observer) – Midlands Burn Network Lay Member

Apologies from:

Peter Dziejewuski, Baljit Dheansa, Sarah Tucker, Paul Cussons, David Wallace, Richard Haywood, Gloria Onwubiko, Karl Munslow-Ong, Carolyn Young, Stephanie Newman, Richard McDonald, and Sian Summers

1 Chairs Welcome and Introduction

IJ welcomed members to this meeting. A special welcome was offered to Julia Cons, a member of the Midland Burn ODN and taking the opportunity to sit with the LSEBN ODN meeting before the evening PPE meeting.

2 Notes of the previous meeting March 2015

The notes of the meeting held on 27th March 2015 were approved as accurate.

3 Matters arising from previous meeting

Deputy Chair & Clinical Lead for 2016

It had previously been agreed that the Deputy Clinical Lead and Chair for 2016-2017 would be sought from the St Andrew's service. At this meeting, David Barnes said he would be pleased to be considered and this was supported. DB will discuss the practicalities with St Andrews and confirm matters at the next ODN Board meeting.

National Paediatric Burns review

IJ gave an update on progress with the national review. Members of the Burns CRG have received a report for comments. The report notes that there are six current services providing centre-level care, and that this is too many. The report goes on to say that one centre is probably too few, and that there should be support for 2-4 centres in future, all with the necessary co-located specialties. Further work and discussions will be undertaken to refine the recommendations.

Service Update Briefing report

PS will collate the service reports, and will see to attend the service (Trust) business meetings.

Dashboard & IBID

MT reported that following the discussion at the ODN meeting March, further consideration had been given to the situation, and it was decided not to send any formal correspondence to NHS England at this stage. IJ, BD and PS had met at the Annual BBA Conference in early June, and concerns were expressed about the process and statements made at the ODN in March. It was agreed that this matter should be taken up with the CRG. IJ further noted that the Dashboard was being revised for 2015-2016, with the inclusion of a number of new topic areas. Although the new Dashboard hasn't been circulated yet, it is hoped that these will provide more sensible, deliverable and meaningful outcome measures.

Network configuration and facility designation - Model of Care

MT raised the issue of the MoC, restating the background to the project. PS confirmed that after the letters had been sent to each of the seven services (Chief Executive and Clinical Lead) and the discussion at the ODN Board in March, only Oxford and Royal London Whitechapel had indicated a willingness to move forwards as a fully compliant facility. PS also mentioned that the ODN might reconsider using the phrase "model of care" because of the opposition to a new "model" from the Burns CRG, and because the out-reach model was not really new at all. It was noted that the network team was preparing a review of outreach models (for medical, nursing and therapies) and that a report would be made to the next ODN Board.

There was a discussion about the commissioning arrangements for specialised burn care and facility-level care, and the meeting noted that there is a national work-stream looking at co-commissioning, which may have a bearing on the funding streams for facility care.

4 **Informatics Report 2015-2016 - Draft Quarterly report for network patient activity**

Following on from the discussion about the Model of Care and facility designation, PS spoke about the action arising from the March meeting, where it had been agreed that there should be work undertaken to develop a simple minimum data set for facilities, to collect and report a simple record of activity (monthly data of numbers of inpatients and outpatients), with data collected over a 5-6 month period. PS presented the report to the ODN Meeting. The report covered two areas:

- Burn centres and units; a local network report that was aimed at providing an overview of network activities, drawn from the OBID dataset, and;
- Burn facilities; a locally derived dataset, collected from the other hospital data records, and analysing the following:
 - New admissions (adults and children)
 - Occupied bed days
 - Out-patients and dressing clinics (number of adults and children seen)

Both reports would enable a series of network activity reports to be created, providing a series of graphs and charts, displaying the activities in the network (monthly activity and trends). SM told the meeting of work being done at Royal London Whitechapel to ascertain the workload currently being undertaken. This was being done through analysis of HES procedure codes, and SM agreed to share this work with PS.

❖ **Action:**

PS will circulate the report and proposals to each of the seven burn facilities.

5 LSEBN Annual Report 2015

PS introduced the first draft of the LSEBN Annual report for 2014-2015. The report, usefully prepared using a template from NHS England in London, provided an overview of the network and the work programme. PS explained that here are a small number of final amendments necessary and that it was hoped that the report would be finalised and published before the end of June 2015.

❖ Action

PS to finalise the Annual Report and circulate to burn services and NHS England commissioners, and other key stakeholders.

6 Burns Standard Operating procedure for Surge & Escalation

PS briefly described the work being undertaken to finalise the SOP for burns surge and escalation. A final draft had been circulated to NHS England, and the CRG's for burns and EPRR. A small number of final amendments have been suggested and the four burn network managers will complete these, at a meeting on 29th June. NHS England will then take the SOP through the Gateway process for publication on the NHS England Website.

PS spoke briefly about the implementation phase of this work, and a series of meetings will be set-up at each burn service (centres & units) to take this work forward over the summer.

PS also emphasised the need for services to improve the quality of data submitted to the Pathways DOS (Capacity Management) system, saying that DOS will be a pivotal element of the process for managing surge and escalation.

❖ Action

PS to make arrangements to meet the senior burns clinicians (medical and nursing) together with the appropriate service managers and EPRR Managers at each service, with the aim of holding the meetings before the end of July 2015.

7 LSEBN Work Programme 2015-2016 – Progress Updates (Q1)

PS described the quarterly briefing reports on the LSEBN Work Programme for 2015. These documents had been approved at the March ODN meeting and this was the first time the report was being made to the ODN Board. The report is provided in five sections:

- Clinical and Organisational Governance
- Nursing work plan
- Psychosocial work plan
- Therapies work Plan
- Other issues

PS, KS, LW and RW provided a brief synopsis of their reports. A copy of the full report will be circulated with these minutes. The key issues noted at the meeting include:

Clinical and Organisational Governance PS)

- The PPE Event (to take place immediately after the ODN meeting at 6pm)
- Network and National Audits (morbidity and mortality)
- Matters of concern – including uncertainty about the commissioning model for 2016-2017 and the impact of the paediatric review

Senior Nurse forum (KS)

- Work started on the network documentation for Initial Management of Minor and Severe Burns
- Work groups started on blister management, burn bed availability, first aid, transfer, wound management, pain and itch management and safeguarding
- Matters of concern - constraints on senior nurse members' ability to contribute to the Work Plan and attend meetings, and limited hours for the network lead nurse do not allow the full follow up and support for the senior nurse forum work projects, to attend relevant meetings and to produce required reports.

Therapy Group (RW)

- The existing competency packs for Band 5, 6 and 7 Physiotherapists and Occupational Therapists working in Burns have been reviewed, updated and are now in use across all burns services in the network. These ensure a consistent level of burns specific training across the network and ensure that the National Burn Care Standards B-19, E-8 and G-9 are met in each service.
- A national project is underway to review the existing standards for Occupational and Physiotherapy in the Management of Burn Injured adults and children.
- Matters of concern - time is limited on LSEBN therapy meeting days and there are many other projects, which also need to be included on the agendas. Furthermore, not all Burns services are represented at each therapy meeting.

Psychosocial Forum (LW)

- Summary: Some logistical difficulties in getting together as a network of psychosocial professionals and therefore all four services have only met once in the last 6 months - 24/3/15. Other communication has been directly between the network lead and individual service leads or representatives by email. Psychosocial services across the network are stretched at the moment and have difficulty sparing team members for Psychosocial Forum.

Other on-going work programme issues (PS)

- The SOP for Surge and Escalation remains a network and national priority. The aim is to finalise the escalation SOP and implement at a local level during the summer. A series of meetings are planned with service clinicians and managers during July.

9 **Update on matters arising from recent Burns CRG Meeting**

It was noted that the most recent meeting of the Burns CRG had been cancelled.

10 **Date(s) of next meetings**

The following dates were approved:

- **ODN Board - Wednesday 23 September 2015**
- **Clinical Governance (MDT) – Thursday 17 December 2015**
- **ODN Board - Friday 15 January 2016**
- **ODN Board - Tuesday 29 March 2016**
- **ODN Board and Network Audit – *to be confirmed and subject to national audit event***